

LFICD Board Meeting  
July 5, 2023  
Virtual Zoom meeting

**Draft minutes:**

**1. Call to order: 5:32**

Present: David Dodge, Christine Chapline, Dinah Bain, Craig Zondag, Judd Markowski, Gary Rodes, Bob Cluss, interns: Audrey Maxwell and Ramsey Anis

**2. Approve June minutes: The June minutes are approved.**

**3. Approve Treasurer's report:**

Cash forward: \$106,004.07

Cash received: \$6,000.73

Total cash for month: \$112,004.80

Total Disbursements: \$19,225.45

Cash on hand: \$92,779.35

Total Accounts payable: \$1,400.00

Total Accounts receivable: \$50,569.17

Net Current assets: \$141,948.52

The Treasurer's report is approved.

The new Vermont Agency of Agriculture, Food and Markets ("VAAF") fiscal year began July 1. About \$1,000 from our 2022 fiscal year grant was left unused.

8 light traps need to be replaced for about \$1,000 total (\$135 each)

A motion was made to approve the purchase of 8 light traps. The motion was approved unanimously.

**4. Field coordinator report:**

Field Conditions: Despite numerous rain events, precipitation amounts have been less than one inch, typically measuring tenths of an inch. One rain event yielded 1.35" in less than an hour. Field surveillance has been ongoing, trying to identify standing water, fresh mosquito hatches and having conducted larvicide treatments by hand in 3 locations (two treatments in Weybridge and one prophylactic treatment in the Cornwall Swamp). Post treatment surveillance proved treatments very effective. Treatment reports were submitted to the VAAF. CDC Light Traps continue to be set up weekly. Epi-week 26 in 2022 yielded 4,374 mosquitoes. Epi-week 26 of this year yielded 1,144 mosquitoes. At the writing of this report, we are in epi-week 27 (July 2-8).

LFICD Open House: This year's Open House will take place on Saturday, July 22, from 9:00 AM until 2:00 PM. Updated graphs and data will be provided as well as other observations in the field. The interns will be sharing what they've learned and help document this season. Also, this

year the VAAFM will be showcasing their new "Tire Sidewall Cutter." Refreshments will be available.

Addison County Fair and Field Days: Once again, we are welcome at the Addison County Fair & Field Days at the Home and Garden Pavilion on Wednesday, August 9. We will have displays and educate folks on what they can do to reduce mosquitoes on their properties.

Clark Parmelee (Vermont Agency of Agriculture) did an inspection of the lab and trailer; everything checked out fine except we needed a sign on the lab cabinet that contains pesticide. The larvicide stored in the trailer is still active.

We will try to get Addy Indy to cover the State's purchase of the tire cutter at our Open House.

**5. Status of web, email, and phone accounts:**

The website software is from Wix, email is from MacHighway; the hotline is handled by Text Now. All are up and working. The complaint hotline has not received any calls. We should put out another flyer with the hotline phone number in all the towns.

**6. Replace out of date cell phone:**

The old LFICD cell phone that Craig uses is not compatible with the Visible app cell phone service from Verizon, so Craig will need a new 5G cell phone. An Android phone will better support Google Earth. Samsung A23 and A54 are mid-range phones in the \$300-\$400 range. The phone will need to allow enough data to use GPS apps such as Google Earth. A motion was made to have Gary and Craig buy an appropriate phone with a cap of \$600.00. The motion passed unanimously.

**7. ESRI ArcGIS Software:**

ESRI ArcGIS has increased the yearly subscription price to \$440. Gary spoke with Bill Hegman from Middlebury College who said that they now primarily use the free, open source program QGIS instead. Google KLM files are now supported by the helicopter service, which used to require shapefiles, an ArcGIS file format. Since we no longer need to support shapefiles, and QGIS will fulfill our needs, Gary recommended terminating our subscription/maintenance fee to ESRI for ArcGIS. A motion was made and passed to discontinue our ArcGIS license.

**8. New Business:** none

**9. Adjourn 6:40.**

Next Zoom Virtual Meeting: Tuesday, August 1, 2023, 5:30 PM