**Bridport Planning Commission Meeting**

Date: December 12, 2022

Location: Bridport Town Office

Attendance: Adam Broughton, Sharron Macklin, Renee Brodeur,

Andrew Manning, and Drexel Wheeler

General Public: none.

Chairman Adam Broughton called the meeting to order at 7:15 pm

Old Business: 7:15 pm

Members approved the November 2022 minutes. Drexel

Wheeler made a motion to approve and Renee Brodeur second the motion. The vote was unanimous to approve the minutes.

The commission discussed the need to review if mylars from approved plats have been submitted to the town as required. Chairman Broughton suggested establishing a checklist to assist in monitoring each application and that the requirements have been accomplished.

New Business: 7:05 pm

Boundary /Lot line adjustment for Drexel Wheeler and Vicki Major: Noted that commission member Drexel Wheeler recued himself from this approval. The commission reviewed the requested boundary line adjustment. Dr. Wheeler was reminded that he had 180 days to submit the appropriate documents. The motion for approval of the boundary line adjustment for Drexel Wheeler and Vicki Major was made by Sharron Macklin and second by Renee Brodeur. The vote was unanimous for approval.

The commission discussed that the application process for subdivisions and border/lot line adjustments needs improvements. It was agreed that a more comprehensive instruction would be helpful for the applicants and the board.

Commission member Renee Brodeur presented a brief synopsis of the Vermont Council on Rural Development’s Community Visit Program. It was agreed that this program may be valuable to the town of Bridport and requested Renee Brodeur to contact the council for further information to be presented at the next meeting.

Chairman Broughton opened discussion on the town plan. Several questions were raised concerning when an update was needed and if our current plan was ever approved. Commission members tabled the discussion until more facts could be obtained.

Meeting adjourned at 8:38pm

Respectfully submitted:

Drexel Wheeler, Secretary